

Request for Replacement or Reissued Credential



Enrolment Services
805 TRU Way,
Kamloops, BC V2C 0C8
tru.ca | Fax: 250-852-6405
Email: records@tru.ca



GENERAL INFORMATION

PLEASE ALLOW 6-8 WEEKS PROCESSING TIME FOR REPLACEMENT/REISSUED CREDENTIAL

REISSUED CREDENTIAL

Applies to credentials under POLICY ED 2-5 granted by Cariboo College, The University College of the Cariboo, the Open Learning Institute, the Open Learning Agency, the British Columbia Open University, or the British Columbia Open College, as the sole granting institution. All credentials will be reissued under Thompson Rivers University.

DUPLICATE CREDENTIAL FEE

Please go to tru.ca/fees for information on fees

ENTER TRU STUDENT NUMBER (PRINT CLEARLY)

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DATE OF BIRTH

DD	/	MM	/	YY
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PERSONAL DATA (PRINT CLEARLY)

FULL NAME (SURNAME, FIRST, MIDDLE)

UPDATE NAME TO (SURNAME, FIRST, MIDDLE)

CONTACT INFORMATION (PRINT CLEARLY)

PRIMARY TELEPHONE NUMBER	SECONDARY TELEPHONE NUMBER	EMAIL ADDRESS
AREA CODE	AREA CODE	

CREDENTIAL INFORMATION (PRINT CLEARLY)

NAME OF CREDENTIAL	YEAR AWARDED
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- Pick up
- Mail to (address below)

MAILING ADDRESS (PRINT CLEARLY)

MAILING ADDRESS (INCLUDE BUZZER CODE IF APPLICABLE)	CITY / TOWN / VILLAGE	
PROVINCE / STATE	POSTAL CODE / ZIP CODE	COUNTRY

ORIGINAL CREDENTIAL MUST BE RETURNED PRIOR TO RELEASE OF REPLACEMENT/REISSUED CREDENTIAL

- Replacement credential
- Original damaged
- Lost credential (declaration of loss of original credential attached)
- Name change (documentation of name change required)
- Name to appear on replacement credential (above)
- Other

STUDENT'S SIGNATURE	DATE
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