

WAITLIST



**THOMPSON
RIVERS
UNIVERSITY**

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POLICY NUMBER	ED 03-7
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AUTHORITY	Senate
CATEGORY	Educational
PRIMARY CONTACT	Registrar/Appropriate Dean
ADMINISTRATIVE CONTACT	(TBD)

POLICY

This policy does not apply to courses offered by the Open Learning Division of Thompson Rivers University

Thompson Rivers University (TRU) recognizes that although a course or program may have reached its registration capacity prior to the start of the course or program, some course registrants are unable to attend at the last moment and vacancies occur at the start of the course or program.

REGULATIONS

1. Waitlist

During the registration period, once the enrolment capacity for a course has been reached, a student still wishing to register will be placed on a waitlist for that course.

2. Waitlisted Students

A waitlisted student is expected to attend the first two days of class. Waitlisted students who attend the first two days of class will be given priority for vacant seats by order of the waitlist.