



## BOARD OF GOVERNORS PUBLIC MEETING

Friday, June 2, 2017  
1:00 PM – 3:00 PM  
CN Boardroom, Clock Tower Building

### MINUTES

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#### **Board Present:**

Jim Thomson (Chair), Barbara Berger (Vice-Chair), Alan Shaver (President and Vice-Chancellor), Rob Anderson, Hafiz Rahman, Nicholas Rinaldi, Guenter Weckerle, Eric Youd

#### **Board Regrets:**

Sandra Blair, Humayra Haq, Rick Heney, Bonnie Leonard, Gagandeep Singh Waraich

#### **Executive and Others Present:**

Christine Bovis-Crossen (Provost and Vice-President Academic), Matt Milovick (Vice-President Administration and Finance), Christopher Seguin (Vice-President Advancement), John Sparks (General Counsel and Corporate Secretary), Paul Manhas (Associate Vice-President, Finance), Charlene Myers (Manager, University Governance)

#### **Recognition of Excellence:**

Iuliia Pakhomenko, Chad Grimm (Coach)

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#### **1. CALL TO ORDER**

The Chair called the meeting to order at 1:00 p.m.

#### **2. RECOGNITION OF EXCELLENCE**

TRU WolfPack basketball player Iuliia Pakhomenko attended the meeting to be recognized for her achievements. She was introduced by M. Milovick and C. Grimm and then spoke about her experience. The Board Chair presented Ms. Pakhomenko with a Recognition of Excellence certificate.

### 3. CONFLICT OF INTEREST DISCLOSURES

No Board members declared conflicts of interest.

### 4. ADOPTION OF AGENDA

*On motion duly made and adopted, it was **RESOLVED** that the agenda be adopted as circulated.*

### 5. APPROVAL OF MINUTES

#### a. Minutes of March 31, 2017

A motion to approve the minutes was moved and seconded. It was noted that the title of the Dean of the School of Business and Economics was listed incorrectly in the attendance on the first page.

*On motion duly made and adopted, it was **RESOLVED** that the minutes of the Board meeting of February 3, 2017 be approved as amended.*

<b>Action:</b> C. Myers to make the requested correction.
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### 6. REPORT FROM THE FINANCE COMMITTEE

R. Anderson delivered the report from the Finance Committee in the absence of the Committee Chair, R. Heney.

#### a. Tuition Fees

*On omnibus motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the following tuition fees:*

- *Per course fees for the Masters in Environmental Economics and Management (MEEM) and Masters of Science in Environmental Economics and Management (MScEEM);*
- *International student tuition fees for Industry Training Authority funded programs in the School of Trades and Technology Programs; and*
- *International student tuition fees for Industry Training Authority funded programs in the Professional Cook Training Programs.*

b. Q4 results for 2016/17

P. Manhas delivered a presentation outlining the Q4 results for 2016/17, which were provided for information.

**7. REPORT FROM THE AUDIT COMMITTEE**

In the absence of the Audit Committee Chair, S. Blair, B. Berger delivered the report from the Committee.

a. Audited Financial Statements

A covering memorandum and the financial statements were circulated with the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the Audited Year-End Financial Statements of Year Ended March 31, 2017, as circulated.*

b. 2016/17 FTE Summary and Enrolment Audit

The FTE Summary and Enrolment Audit document was circulated with the agenda package.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the 2016/17 FTE Summary and Enrolment Audit, as circulated.*

**8. REPORT FROM THE GOVERNANCE AND HUMAN RESOURCES COMMITTEE**

B. Berger, Committee Chair, presented the report from the Governance and Human Resources Committee.

a. Board and Board Committee meeting dates

*On omnibus motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the following meeting dates:*

- *Proposed revisions to October 2017 Board Planning Session dates, June 2018 and June 2019 Board meeting dates, and 2018 and 2019 Audit Committee meeting dates; and*

- *Proposed Board and Board Committee meeting dates for the 2019-2020 Academic Year.*

## **9. REPORTS AND UPDATES**

### a. TRU Community Corporation projects update

M. Milovick provided an update, noting that TRUCC is finalizing details with Cape Construction with regard to The Reach.

### b. Capital Update

M. Milovick reported on several matters, including current roadwork, the Industrial Training and Technology Centre construction, and the Nursing and Population Health Building.

### c. TRU Strategic Initiative Fund awards

C. Bovis-Cnossen presented information about the TRU Strategic Initiative Fund Awards, which was circulated with the agenda package. She explained the decision-making process and indicated that the focus of these awards was indigenization of the University.

### d. Accreditation Update — Draft TRU Interim Candidacy Report

C. Bovis-Cnossen provided an accreditation update, namely the Draft TRU Interim Candidacy Report, a link to which was circulated with the agenda. She described the changes that had been incorporated since the previous version of the report. The report was provided to the Board for consultation purposes, and feedback was also invited from the other governance bodies and the TRU community. The Board is responsible for approving the final version of the report, which will be submitted to the Northwest Commission on Colleges and Universities in August. Discussion ensued.

### e. TRU Institutional Accountability Plan and Report (IAPR)

D. Crespin-Mueller reported on the IAPR, noting this report is provided to the government every year. A link to the report was circulated with the agenda.

## **10. PRESIDENT'S REPORT**

### a. Written reports from the Office of the President

The President highlighted elements of the written reports from his office from April 2017 and May 2017, copies of which were circulated with the agenda package.

b. Open Governance Initiative update

- i. Results of Survey of Participants of the Joint Meeting of Senate, Planning Council for Open Learning and the Board of Governors (March 20, 2017)

President Shaver indicated he would take comments in the survey under advisement.

- ii. Memo to Board of Governors regarding notes from Budget Town Hall Meeting

The President provided the notes from the Budget Town Hall Meeting for the information of Board members.

## 11. SENATE REPORT

The Senate Report was delivered by the Chair of Senate, A. Shaver.

- a. Deletion of the Business Office Assistant with Bookkeeping Applications Certificate

A. Shaver explained the rationale for the request to delete this Certificate program.

*On motion duly made and adopted, on the recommendation of Senate, it was **RESOLVED** that the Board of Governors approves the deletion of the Business Office Assistant with Bookkeeping Applications Certificate.*

## 12. BOARD CHAIR'S REPORT

- a. Confirmation of Committee Appointments

- i. Appointment of Board representatives to Chancellor Nomination Committee

The Board Chair reported that, in the interests of ensuring gender balance on this Committee, he had asked E. Youd whether he would be willing to give up his seat on the Committee to a female Board member, to which E. Youd agreed.

*On motion duly made and adopted, it was **RESOLVED** that the Board of Governors approves the replacement of E. Youd with B. Berger on the Chancellor Nomination Committee.*

ii. Vacancy on Environmental Sustainability Advisory Committee

The Board Chair reminded Board members that, at the last Board meeting, it was decided that J. Sparks would ask Dean T. Dickinson to recommend someone to serve on this Committee. J. Sparks reported that he had not yet received a name from T. Dickinson.

b. 2016-2017 Summary of Board Activities

The 2016-2017 Summary of Board Activities was circulated with the agenda package for information.

### 13. CORRESPONDENCE

Two pieces of correspondence were circulated with the agenda package, namely the Winter 2017 Election results and the Report from the Office of the Ombudsperson dated May 11, 2017.

### 14. PRESENTATIONS

a. TRU Enrolment 2016/17 fiscal year

D. Crespin-Mueller presented the TRU enrolment for the 2016/17 fiscal year. A [link to the presentation](#) was circulated with the agenda.

b. Strategic Enrolment Management Planning Update

The Strategic Enrolment Management Planning Update was presented by M. Bluhm and L. Gnanasihamany. A [link to the presentation](#) was circulated with the agenda package. Discussion ensued.

### 15. NEXT BOARD MEETING

The next Board meeting is scheduled for Friday, October 6, 2017.

### 16. ADJOURNMENT

There being no further business, the Chair declared the meeting adjourned at 3:00 p.m.